

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE STEERING COMMITTEE OF THE ASTANA CIVIL SERVICE HUB
AND
BANGLADESH PUBLIC ADMINISTRATION TRAINING CENTRE**

This Memorandum of Understanding ("MOU") entered into force on this 16 day of September 2019 ("Effective Date") between the Steering Committee of the Astana Civil Service Hub, ("the Hub") and Bangladesh Public Administration Training Centre, ("BPATC"). The Hub and BPATC are referred to herein as a "Party" or "Institution".

WHEREAS the Hub and BPATC wish to establish a cooperative relationship through mutual assistance in the areas of public administration, civil service and research, the Parties agree as follows:

ARTICLE 1: SCOPE OF COLLABORATION

1.1 *General Scope.* Each Institution may offer to the other opportunities for activities and programmes, such as exchange of knowledge and experience, research, and staff development that will foster a collaborative relationship.

1.2 *Specific Activities.* Specific activities and programmes implemented under the authority of this MOU shall be subject to availability of funds and the approval of each Institution's authorized representatives. Both Institutions contemplate implementation of programmes or activities such as (a) joint educational and research activities; (b) cooperation with faculty members and fellows for research, lectures, and discussions; (c) participation in seminars and academic meetings; (d) exchange of academic materials, publications, and other information; and (e) special, short-term training programmes.

1.3 *Separate Agreements.* Prior to initiating any specific activity or programme, the Parties will negotiate and enter into a separate agreement, signed by each Party's authorized signatory, describing the terms of the arrangement, including the budgets. Each Party will designate a Liaison Officer to develop and coordinate specific activities or programmes.



ARTICLE 2: RENEWAL, TERMINATION AND AMENDMENT

2.1 *Duration.* This MOU shall remain in force from the date of the last signature unless either Party shall express its intention to terminate this MOU by providing 60 days' advance written notice to the other Party.

2.3 *Amendment.* No amendment of the terms of this MOU will be effective unless made in writing and signed by each Party's authorized signatory.

ARTICLE 3: GENERAL MATTERS


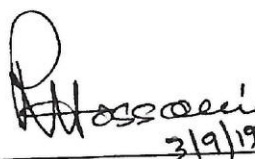
3.1 *Use of Names.* Neither Party may use the name of the other Party in any form of advertising or publicity without taking written permission. The Parties must seek permission from one another by submitting the proposed use, well in advance of any deadline, to the liaison officers designated in Article 3.2 below.

3.2 *Notices.* The Parties must give all notices under this MOU in writing via commercial overnight carrier. All communications must be sent to the addresses set forth below or to such other address designated by the Parties by written notice.

If to Hub: Steering Committee of the Astana Civil Service Hub, UNDP 14 Azerbaizhan Mambetov Street 010000, Nur-Sultan, Kazakhstan or e-mail: acsh@undp.org	If to BPATC: Director (International Programme) Bangladesh Public Administration Training Centre Savar-1343, Dhaka Bangladesh or e-mail: dirip@bpatc.org.bd
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3.3 *Binding Obligations.* This MOU is not intended to create any legally binding obligations on either Institution but, rather, is intended to facilitate discussions regarding general areas of cooperation.

3.4 *Authorized Signatories.* Each Party represents that the individuals signing this MOU have the authority to sign on its behalf in the capacity indicated.

THE HUB  Alikhan BAIMENOV Chairman	BPATC  3/9/19 Md Rakib Hossain, ndc Rector
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Md. Rakib Hossain ndc
Rector
Bangladesh Public Administration Training Centre
Savar, Dhaka-1343