

Bangladesh Public  
Administration Training Centre  
Savar, Dhaka-1343  
(www.bpatc.gov.bd)

Minutes of the Meeting of Steering Committee of the 8th International  
Conference on Public Administration and Development (ICPAD)

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সভাপতি	Md. Ashraf Uddin Rector, BPATC and Convener, Steering Committee, 8th ICPAD
সভার তারিখ	27 April 2023 (Thursday)
সভার সময়	11:30 AM
স্থান	205, ITC
উপস্থিতি	Attachment 01

Before initiating the discussion, a warm welcome was extended to all members present. Then the Conference Chair and Member Secretary of Steering Committee was requested to continue the proceedings following the agenda.

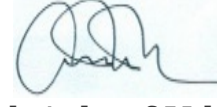
The Conference Chair, Dr. Md. Mohoshin Ali, MDS (P&S), presented the relevant issues and sought the attention of the attendees and requested to put their valuable thoughts on the discussion points. After having an elaborate discussion, the committee agreed upon the following decisions with unanimity:

Sl.	Agenda	Discussion	Decision
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01	<b>Cancellation of 8<sup>th</sup> ICPAD</b>	<p>The conference chair informed the house that the arrangement of the 8th ICPAD has been a long waiting and pending proposition of the centre. Many initiatives have been taken from time to time to set new deadlines, to organize the event but due to global pandemic and other challenging factors ( e . g . , <i>incremental expenditures, global economic depression, and different directives of the competent authority</i>) compelled the organization of 8<sup>th</sup> ICPAD deferred on several occasions. Most abstracts/papers submitted earlier were withdrawn because of the time-taking process and uncertainty. Accordingly, the steering committee could decide on alternative to proceed further.</p> <p>Given the context and existing status of the conference, the committee members agreed that the arrangement of the 8<sup>th</sup> ICPAD will be exhaustive and it is evident that the time has come to think of an alternative way out. There needs to be more than the prevailing atmosphere and progress to continue the journey of the 8th ICPAD. So, the committee proposed to cancel the pending conference's arrangement and be ready to conduct a new event when situations turns convenient.</p>	<p>The arrangement of the 8th ICPAD will be cancelled, and all the committees constituted earlier for the proposed conference will be nullified. However, the committees must complete their part (if there is any pending issue related to any committee) before enacting the cancellation declaration.</p> <p><b>Implementing Entity:</b> Conference Chair, Director (IP), Members of the Different Committees, 8<sup>th</sup> ICPAD</p>
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02	<b>Honorarium for the Reviewers</b>	<p>It was also discussed in the meeting that the conference committee appointed a number of reviewers to examine the quality of the submitted abstracts and papers and recommend the papers for the final selection. They (i.e., assigned reviewers) already performed their listed duty following the conference secretariat's instructions, but they are yet to get any honorarium.</p> <p>On this point, the house agreed that the reviewers (i.e., scholars from national and international organizations) who engaged their intellectual contribution should get their honorarium from the proposed budget of the conference. The concerned committee could take necessary measures to solve this issue.</p>	<p>The reviewers who reviewed the submitted abstracts and papers would get their honorarium from the granted budget of the conference. The concerned committee will take the necessary actions to disburse the proposed payment.</p> <p><b>Implementing Entity:</b> Conference Chair and Concerned Committee</p>
03	<b>Letter of Regret</b>	<p>The house was informed that a good number of abstracts and write-ups were submitted for the conference. However, the concerned presenters and researchers withdrew their papers due to the lengthy process and date fluctuation for the implementation of the conference. The steering committee members proposed that a 'letter of regret' could be sent to all the paper presenters by informing them regarding the cancellation of the 8th ICPAD explaining its appropriate background.</p>	<p>A 'letter of regret' has to be sent to the authors and presenters who submitted papers and abstracts for the 8<sup>th</sup> ICPAD.</p> <p><b>Implementing Entity:</b> Conference Chair and Concerned Committee</p>

Having no other issues to discuss, the meeting was declared ended with a note of thanks to all the members of the steering committee and the people who worked sincerely for the 8<sup>th</sup> ICPAD from different capacities, urging them to be prepared to organize such type of international event in future, given the situation is convenient for BPATC.



Md. Ashraf Uddin  
Rector, BPATC and  
Convener, Steering  
Committee, 8th ICPAD

স্মারক নম্বর: ০৫.০১.২৬৭২.১৬৯.১৮.০০১.২২.২৪

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Distribution: for kind information and necessary action (not as per seniority)-

- ১) Faculty (All), BPATC, Savar, Dhaka
- ২) Member (All), Steering Committee/other Committees, 8th ICPAD, BPATC, Savar, Dhaka
- ৩) Mr./Ms. ....
- ৪) P. S. to Rector (for kind information of Rector), BPATC, Savar, Dhaka
- ৫) Assistant Programmer-04, BPATC, Savar, Dhaka (with the request to publish this document on BPATC's website)



Dr. Md. Mohoshin Ali  
MDS (P&S) and Conference  
Chair, 8th ICPAD